



## APPLICATION FOR APPROVAL OF A WRITTEN INSTRUMENT

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**Mining tenement lease or licence number/s affected by the Written Instrument**

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**Type of agreement (farmout, assignment, joint venture, etc.)**

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**Parties to the Instrument**

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**Brief details of the prime effects of the Written Instrument including the participating interest/s being affected**

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**Consideration for this dealing**

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**Date of execution of this instrument**

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**Signature on this application**

Applications may be lodged electronically, personally or delivered to the office of the Registrar of Mines by the applicant(s).

*Full Name of Applicant/s*

*Signatures of Applicant/s*

*Date*

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**Note:**

If the lodging party is not the applicant (or where the applicant is a company, the Company Secretary or a Director of that company), written evidence must be provided that the lodging party is authorised to do so on behalf of the applicant, for example a signed statement on company letterhead.

**The following must accompany this application:**

- **Prescribed fee** (Note: fee applies for each tenement subject to written instrument)   
Please refer to the [fee schedule](#) on the MRT Website.
- Original document evidencing agreement, arrangement, dealing or interest

A receipt will not be issued unless requested. Receipt required YES

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**OFFICE USE ONLY**

Applications made through Service Tasmania: **STaRS Code: MR1**

Amount paid \_\_\_\_\_ Receipt Number \_\_\_\_\_

Cashier (Initial & date) \_\_\_\_\_

Cost allocation: 2125.45.4612 (Application Fee)

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## PAYMENTS TO MINERAL RESOURCES TASMANIA

Fees, rents and royalty payments may be made in the following ways:

- By credit card over the phone by calling (03) 6165 4800,
- By direct deposit to the details below,
- In person at the MRT offices in Burnie,
- In person at any Service Tasmania outlet, OR
- Via cheque made payable to Mineral Resources Tasmania sent with accompanying payment information.

### Making Direct Deposit payments to Mineral Resources Tasmania

Direct Deposit payments may be made as follows:

BSB	037 001
Account Number	259881
Bank	Westpac
Account name	Building Tasmania

If making a Direct Deposit, an email notification is to be made to [info@mrt.tas.gov.au](mailto:info@mrt.tas.gov.au) of the payment details clearly stating:

- The tenement/s the payment is for; or
- The invoice number/s; or
- A full description of the purpose for which the payment is made; and
- Name, address and contact details of the party supplying the funds should we need to verify payment details.

## ADDRESS FOR CORRESPONDENCE AND LODGEMENT OF FORMS

Forms and attachments are to be lodged electronically at [info@mrt.tas.gov.au](mailto:info@mrt.tas.gov.au) OR,

<b>Post to:</b>	<b>Street Address:</b>
Registrar of Mines	Mineral Resources Tasmania
Mineral Resources Tasmania	Level 2, Harris Building
PO Box 672	49-51 Cattley Street
BURNIE TAS 7320	BURNIE TAS

## FURTHER ADVICE

Further advice may be obtained by contacting Mineral Resources Tasmania:

Telephone: (03) 6165 4800

Email: [info@mrt.tas.gov.au](mailto:info@mrt.tas.gov.au)

Internet: [www.mrt.tas.gov.au](http://www.mrt.tas.gov.au)

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Personal information we collect from you for registration and tenement administration processes will be used by the Director of Mines for that purpose and may be used for other purposes permitted by the *Mineral Resources Development Act 1995* and associated laws. Your personal information may be disclosed to contractors and agents of the Director of Mines, law enforcement agencies and other public sector bodies or organisations authorised to collect it.

This information will be managed in accordance with the *Personal Information Protection Act 2004* and may be accessed by you on request to the Department. You may be charged a fee for this service. Failure to provide this information may result in your application not being processed or records not being properly maintained.